



IEA USE
Nid:
Rid:

CLASS TRANSFERS / ALL TRANSFERS ARE TO BE IN WRITING / ONE TRANSFER PER CLASS

Name: _____

Home Address: _____

Home Phone: _____ Daytime Phone: _____

Company: _____

Business Address: _____

E-Mail Address: _____



Semester, Workshop, Online or Prelicensing you are currently registered in:

Course Code: _____ Date: _____ AND Mandatory Conf Call: _____

Online Courses Only

Fee Paid: _____ City: _____ Instructor: _____

REASON FOR TRANSFER

Request transfer to:

Course Code: _____ Date: _____ AND Mandatory Conf Call: _____

Online Courses Only

Fee for this course: _____ City: _____ Instructor: _____

IF STUDENT SUBSTITUTION PLEASE INCLUDE A COMPLETED REGISTRATION FORM

Transfer Fee: \$25.00 (non-refundable)

Enclosed check payable to IEA (please attach) OR credit card: American Express, Discover, Mastercard or Visa accepted.

Card Number: _____ Exp: _____

Signature: X _____

Mail or Fax your form with FEE to:

IEA
725 Town and Country Rd #430
Orange, CA 92868
Fax 714-689-0112

Please note if there is a difference in course fees, the difference must be included with the transfer fee when making payment. Transfer will be processed when payment is received.

Signature: X _____ Date: _____