



IEA Duplicate Certificate and Grade Request Form

Fees **MUST** be paid with request for all classes and workshops past six months from original start date. Once the request is processed no refund of fees will be available. Please allow 10 business days for delivery of request. Pricing includes all items sent via regular mail only. Receipt sent via postcard.

Complete form in full – type or print clearly – photocopies accepted

First Name _____ M.I. _____ Last Name _____

Mailing Address _____ City/State/Zip _____

Contact Phone Number _____ Contact E-mail _____

A. Workshop, Semester Class Grade and/or Class Training Certificate Request

Class or Workshop Course Code	Course Location	Year	Quantity	Fee	Total
				\$5.00	
				\$5.00	
				\$5.00	
				\$5.00	
				\$5.00	
				\$5.00	
				\$5.00	
				Total Amount	\$

Student Signature Required _____ Date _____

B. WCCP, CPDM, CCMP, WCCA & Prelicensing Duplicate Certificate Request

EXACT Name to be printed on Certificate (please print):

First Name: _____ MI _____ Last Name _____
(leave blank if no Middle Initial)

Certificate	Quantity	Fee	Total
WCCA		\$25.00	
WCCP		\$25.00	
CPDM		\$25.00	
CCMP		\$25.00	
Prelicensing		\$25.00	
		Total Amount	\$

Fees paid by: Company [] Student []

PAYMENT

Make checks payable to IEA. We accept: Discover, Visa, Mastercard and American Express

Card Number: _____ Exp. (Mo/Yr) _____

Signature of cardholder _____ Date: _____